

Jim Shelton, **HS Principal**

Beverly Lowry, **HS Counselor**

Misty Kitson, **HS Secretary**

Dear Mentors,

Thank you for agreeing to participate or for considering to participate in Geary High School’s Job Shadowing Project. The chance to learn more about a career of interest before leaving high school from someone in the field allows seniors to gain a deeper understanding of the connection between school and work and provides a valuable perspective when solidifying postsecondary goals. We hope this experience will be a positive one for you and your “shadow.”

The dates available for the job shadow are Monday, May 19, Tuesday, May 20 OR Wednesday, May 21. You can choose whichever day would be most convenient for you. Please email me at [blowry@geary.k12.ok.us](mailto:blowry@geary.k12.ok.us) or call me at 405.884.5607 to let me know the date you have chosen. I will make sure that the senior will be there on the date you choose.

On the day of the job shadow, please integrate the student into your work day as much as possible. The student will be interested in and have questions about the history of your place of employment, its purpose and the various opportunities that exist within it. Additionally, information about educational requirements and the experience to obtain a position in the field will be helpful.

Other appropriate activities for the student might include

* Touring facilities
* Attending meetings
* Observing daily routines

Again, we at Geary High School appreciate your time and contribution to the education of our students. If you have any questions, please don’t hesitate to call the number listed above. Thanks so much for what you do!

Sincerely,

Beverly Lowry

HS Counselor