

The board believes that the safety of district employees is of primary concern. Any employee who is harmed or threatened with harm is to notify his/her principal immediately so that steps to properly address the issue may be taken pursuant to 21 O.S. § 1376, which governs a district's authority to order non-students to leave the institution and 21 O.S. § 650.7, which governs assaults on school employees and students. Upon notification, the principal will consult the superintendent, who will determine the action to be taken because of the incident. The employee will be informed of any action taken.

Every school site will post prominently a sign notifying students, patrons and employees that felony charges may be filed against any person committing an aggravated assault or battery upon any school employee.

Principals at each site will make diligent efforts to ensure that parents or patrons with grievances do not confront employees by phone or in person while the employees are performing their job duties. Rather, the principal at each site will attempt to arrange a conference between parents or patrons and the affected employee in a neutral location such as the principal's office or a conference room.

Approved: February 7, 2011

Board Clerk

Board President