

**Maintenance, Upkeep, and Care**

The school system buildings, grounds, and equipment shall be maintained in the best condition of operation and appearance that the school district staff and budget will allow. Attractive facilities and proper upkeep are essential in the development of student and community pride. Thus, proper care will be a high priority. Custodial service will be responsible for maintaining the facilities properly. Students, staff, and teachers must respect the custodial and maintenance staff's time and make every effort to help keep all areas as tidy as possible. Students, staff, and teachers are strongly encouraged to clear desks and floor of paper, pencils, etc. at the end of each class period.

**Acquisition and Disposal of School Property**

In acquiring, improvement of or disposal of school facility site, buildings, and equipment, preliminary studies shall be made to determine the educational need, the financial resources available, and other conditions which need to be considered for determination of the best course of action. All property acquisition and disposal shall be in full compliance with state statutes and local board policy. Declaration of surplus property will be made by a vote of the board.

**Use of School Facilities and Equipment**

Use of buildings, facilities, and equipment must be in keeping with the general program of education. Student curriculum and activities shall come first in the use of school property. School facilities shall not be used for commercial use or personal gain or profit.

Pursuant to Oklahoma law, the local board, pursuant to the district's regulations and conditions, may open any school building and permit the use of any property belonging to the district for religious, political, literary, community, cultural, scientific, mechanical, agricultural, or parental involvement purposes and other purposes of general public interest. School districts are further permitted to make a reasonable charge for the use of school property.

The Geary School District may bar use of district property, but if it does allow organizations to use its facilities for non-academic purposes, it may not discriminate against any comparable applicant in deciding who will and who will not be permitted to use school property.

The Board of Education has sole discretion in determining whether school property may be used for non-school purposes and/or by private organizations. Specific rules and regulations related to the use of district property may be found in this policy under the section General Information for Public, Patrons, and Parents.

Approved: October 6, 2010

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Board Clerk

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Board President