

The board wishes to hear the viewpoints of district citizens and considers the responsible presentation of these viewpoints vital to the efficient operation of the school system. The board also recognizes its responsibility to properly govern the school system and to conduct its business in an orderly, efficient, and legal manner. As such, the following procedures have been established regarding public input from patrons:

- Any individual or group wishing to address the board must present a written request to the superintendent’s office not later than 3:00 p.m. five working days before a board meeting. The request shall state the name(s) of the person(s) making the request, and a specific account of the matter to be discussed. If the matter is in the nature of a complaint, the person(s) must have first followed the procedures set forth in the board’s policy on resolution of complaints before requesting to be heard by the board. The group or individual will be notified of acceptance of the request to speak and an appropriate agenda item will be added.
- Any group or individual given permission to address the board must adhere to a maximum time limit of two minutes. This may be extended by approval of the board.
- Groups of two or more persons must designate a spokesperson to speak for the group.
- The board will not vote on any matter discussed unless the agenda specifically calls for a vote on the item being addressed.
- Civility must be maintained at all times. This means that profanity, vulgarity, and the like will not be tolerated. At its discretion, the board may utilize local law enforcement personnel to restore order if necessary.

Approved: October 6, 2010

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Board Clerk

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Board President